



## **Scoping Document – On-demand and Webinar Training Workgroup**

### ***Workgroup recruitment:***

- Current CTAG Members: Chair: Lindsey House (Washington State Department of Agriculture).
- SLA and PSEP representation – to be invited as needed
- Private enterprise – to be invited as needed
- EPA representative –to be invited as needed

### ***Outline of issue:***

Online training is alternative way to deliver pesticide applicator initial eligibility training to qualify for a state’s certification exam and to provide certified pesticide applicator recertification training. Two types of online training exist – live webinar (synchronous) training provided by broadcasting a one time, live program via the internet. The second is on-demand, self-paced (asynchronous) training that allows a pesticide applicator to take courses or classes on their own and at their own pace.

Not all states allow on-demand or webinar online training to be used for initial eligibility training and/or recertification training. Reasons for this are varied. States allowing this type of training vary in their class/course approval requirements leading to different standards/expectations for administering on-demand and webinar online learning. Concerns with approving online courses include student/applicator identification, making sure students are actively participating in/properly accessing the course content, and keeping approvals within the standard structure of a state’s course approval process. Ways of streamlining these processes between State Lead Agencies should be considered. Analysis should be flexible to account for new state C & T plans.

### ***Tentative Workgroup goal(s):***

- Identify how states approve on-demand and webinar online training. Collect state requirements for content of on-demand and webinar online training – besides the learning material, what other requirements such as quizzes, check-ins, course evaluations, etc. do states require?
- Develop considerations for reviewing and approving on-demand and webinar online training, including ways states may accept approvals from other states. Draft suggested guidelines based on previous CTAG documents, perhaps refining previous document.
- Describe various on-demand learning management systems and webinar platforms including pros/cons and/or requirements of some commonly used/available systems.
- Identify on-demand and webinar online course requirements for states.
- Describe how student participation may be monitored in on-demand and webinar online training.
- Compare results of on-demand and webinars for commonality.

**Issues for discussion:**

- How many states allow on-demand online and webinar training for initial eligibility training and/or recertification?
- Need to clearly define the difference between on-demand online training and webinars. Some states consider them to be the same; some states consider them to be different.
- Applicator identification – methods required by states and what could be acceptable
- For states not allowing on-demand or webinar online training, what do they see as barriers? How could these barriers be overcome?
- Federal regulatory requirements for this type of training.

**Resources:**

- Pesticide Applicator Recertification: Online Training – Course Design and Structure - Historical CTAG document available through CTAG Basecamp